TSA Registered Traveler

Security, Privacy and Compliance Standards for

Sponsoring Entities and Service Providers

Summary of Changes for
RT Standards Version 2.3

March 9, 2007

EXECUTIVE SUMMARY

Changes to the TSA Registered Traveler (RT) Security, Privacy and Compliance Standards for Sponsoring Entities and Service Providers Version 2.2 include:

- Additional guidance to Service Providers regarding information provided to applicants at enrollment.

Following is a listing of specific changes made for Version 2.3.

Section/Paragraph	Change
Standards Section 3.3.5 Information Provided to Applicant at Enrollment	*Edited Section 3.3.5, by adding:* All SPs must include a Paperwork Reduction Act Statement of Public Burden on their web sites. The Paperwork Reduction Act (PRA) of 1995 requires each Federal agency to seek and obtain approval from the Office of Management and Budget (OMB) before undertaking a collection of information directed to ten or more persons. The PRA tasks OMB, which is a part of the Executive branch of the Federal government, with reviewing and approving proposed agency information collections. TSA has sought and obtained OMB approval for the collections of information that are a part of the Registered Traveler program. One of these collections is the enrollment of RT program participants. Although TSA does not conduct this collection directly, under the PRA TSA is considered to be "sponsoring" the collection because TSA is requiring SPs to collect minimum identifying information, which is necessary for TSA to conduct a security threat assessment on the applicant. The PRA requires each agency to display a currently valid OMB control number and inform respondents that a response is not required unless the collection of information displays a valid OMB control number on each collection of information. This information is relayed to respondents in a PRA statement of public burden, which must be displayed on the face of the collection instrument, which in this case is the enrollment screen on which SPs solicit the information TSA is requesting. (Note: The application you completed to become an RT SP also contained a statement of public burden in compliance with the PRA.) Although TSA has offered to display the statement of public burden on its RT web site to comply with these requirements, the OMB is nonetheless requiring that to comply with the PRA, SPs prominently display the following statement of public burden, at minimum, on the first screen of the RT enrollment form or on a screen immediately preceding that screen. As such, the following statement must be displayed. Paperwork Reduction Act Statement of Public Burden: TSA requires a full legal name from RT Program applicants for the purpose of conducting a security threat assessment (STA). TSA also requests the following identifying information: other names used, Social Security Number, citizenship status, alien registration number, current home address, primary and secondary telephone numbers, current e-mail address, date of birth, place of birth, gender, height, previous home addresses, employer name, employer address, and driver's license

	number. TSA will use this information for the following purposes: to pre-screen travelers by conducting security threat assessments; to assist in the management and tracking of STA results; to permit the retrieval of STA results; to eliminate false watch list matches; to communicate with the individual in the event of a possible match; and to refer to the appropriate intelligence and law enforcement entities the identity of RT applicants or RT participants who pose or are suspected of posing a threat to transportation or national security.
	The identifying information requested by TSA is a voluntary collection, but failure to provide this information may delay or prevent an "approved" determination of the security threat assessment necessary to join RT. Participating Service Providers (SPs) may collect additional information from you for customer service purposes. The collection of excess data by SPs is neither required nor endorsed by TSA.
	TSA estimates that the total average burden per response associated with this collection is approximately 20 minutes. If you wish to comment on the accuracy of that estimate or submit suggestions for reducing the burden, you may write to TSA, Registered Traveler Program, 601 S. 12th St., Arlington, VA 22202-4220. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The OMB control number assigned to this collection is 1652-0019.